

## The Minster Centre

### Second Year Tutor: The Body in Psychotherapy and Application

#### Job Description

<b>Salary:</b>	£44.53 per contact hour + marking fees
<b>Day/time:</b>	Thursday, 3 hours (either 10am -1pm or 2-5 pm)
<b>Contract:</b>	Fixed term from September 2017 to July 2018
<b>Reports to:</b>	Head of Second Year (HoY)
<b>Accountable to:</b>	Director of Training

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#### Job Summary

**To contribute to the provision and delivery of the Minster Centre Second Year MA/Diploma training, including teaching, assessment, quality assurance and pastoral care.**

Main areas of responsibility

- 1.** Delivery of the Second Year Module: The Body in Psychotherapy and Application, based on the relevant syllabus and in agreement with the Head of Year (HoY) & Deputy Director.
- 2.** Providing support for students, as appropriate
- 3.** Participating in the assessment of students
- 4.** Assisting in the monitoring of the curriculum content and delivery and of the training standards, and their development as appropriate
- 5.** Participating in professional activities that enable or enhance fulfilment of the role of Tutor.

#### Specific responsibilities

**1. Facilitating the delivery of the Second Year Module: The Body in Psychotherapy** as part of the Minster Centre MA/Diploma Course

Facilitating the delivery of 10 three-hour seminars (10 topics with 1-2 groups) involving both theory and experiential learning in integrating a contemporary approach to body psychotherapy into practice: Including body awareness; breathing; autonomic nervous system; intersubjectivity and self-regulation;

understanding of character structures; mindfulness; an embodied model of infant development, neuroscience and the basis of trauma, touch; embodiment within the transference relationship,

### **Facilitating the delivery of the Application module**

Facilitating the delivery of 10 three-hour seminars (10 topics with 1-2 groups) through an experiential learning process to develop the capacity to make use of ideas and skills drawn from studies and experiences related to embodiment and diversity into integrative clinical practice and reflection. Including Embodiment and 'the other' - an exploration of relations of power, how difference is embodied, that tends to relations of power and therapist vulnerabilities. Looking at, Eros in the Therapeutic Relationship. Working clinically with the embodied super ego and resulting '*self-care system*' of both client and therapist.

There is scope for the appointee to adjust the emphasis within this broad outline in consultation with the other 2<sup>nd</sup> year theory tutors.

2. Providing support for tutorials for students, and supporting them at other times, as appropriate
  - a) providing input to allow the HoY to hold tutorials mid-year with all students and any students identified as needing additional feedback during the final term.
  - b) providing students with appropriate and considered support and feedback as necessary
  - c) ascertaining when a student is having difficulty, addressing the issues with the student and referring any outstanding issues on to the HoY.
  - d) attending meetings with HoYs and students who are having difficulties as necessary.
3. Participating in the assessment of students
  - a) marking essays presented by students to the standards required by the Minster Centre as indicated in the Student Handbook and Aids to Study
  - b) maintaining records of student attendance, assessment and other records required by the Minster Centre and the HoY
  - c) Reading and responding to students weekly learning journals
  - d) participating in termly meetings, and others as required by HoYs & Deputy Director, to discuss issues in relation to the students and their progress on the training
  - e) contributing to mid and end of year written feedback for students
4. Assisting in the monitoring of the curriculum content and delivery and of the training standards; and their development as appropriate
  - a) continuously monitoring and reviewing your work with students and discussing any issues arising both for yourself and individual students with the HoY and other co-tutors
  - b) participating in programmes auditing the effective delivery of the course

- c) participating, where needed, in research and evaluation to support the development of the training programme
  - f) assisting in curriculum development through attendance at relevant meetings and through raising current issues with HoY
5. Participating in professional activities that enable or enhance fulfilment of the role of Tutor
- a) ensuring a high standard of professional engagement with the student body by appropriate and effective use of supervision, personal and professional development.
  - b) being familiar with the Aids to Study and the Student Handbook and any other policies (both local and national) that are relevant to the role of tutor at the Minster Centre.
  - c) maintaining accreditation in line with the requirements of the Minster Centre, and the national registering bodies.
  - d) participating in professional activity including meetings, conferences and other activity as needed to be an effective tutor at the Minster Centre.

This is not an exhaustive list of duties and responsibilities. The post holder may be required to undertake other duties which fall within the gambit of the role, in discussion with the HoY and/or Director of Training.

This job description will be reviewed regularly in the light of changing requirements and any such changes will be discussed with the post holder.

**Note:**

The post holder is expected to comply with all relevant Minster Centre policies, procedures and guidelines, including those relating to Equal Opportunities, Health and Safety and Data Protection Act, and clinical governance including research governance.

The postholder is required to comply with requirements of the relevant national registering body to ensure continued registration.

**Person Specification**

	<b>Essential</b>	<b>Desirable</b>
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Education/ Qualifications	UKCP or equivalent accredited training in psychotherapy with a significant component of body psychotherapy and two years post-qualification experience as a Psychotherapist.  UKCP registration or equivalent.	Masters qualification in psychotherapy  Teaching qualification
Skills/Abilities	Ability to organise own time and workload effectively.  Good communication skills both verbal and written.  IT skills.	Supervision skills.  Research skills.
Relevant Experience	Experience of working with a wide range of students/people . Previous experience of work in a training capacity  Experience of student assessment.  Experience of working as part of a team.	
Qualities/ Disposition	Friendly pleasant manner. Interested in collaborative teaching Forthright and attentive personality.	

Please apply by sending an up-to-date CV and a letter stating how you meet the person specification to Philip Reilly, Deputy Director  
[PhilipR@minstercentre.org.uk](mailto:PhilipR@minstercentre.org.uk)

For further information or to discuss the post contact Philip Reilly on 020 7644 6244 or [PhilipR@minstercentre.org.uk](mailto:PhilipR@minstercentre.org.uk)